

Date

MEMORANDUM FOR 92 FSS/FSR

FROM: Private Organization Name

SUBJECT: Dissolution of Private Organization

1. Explain the intent of this MFR.
2. Explain any use of funds to satisfy any outstanding debts, liabilities, or obligations.
3. Action plan of PO dissolution (Date of dissolution).
4. If you have any questions, please contact POC (no rank) at 999-999-9999 (not your work phone number).

signature (Wet or Digital Accepted)

Name w/o rank

Position, PO Name